

Meeting Location: Lafayette, In Board Meeting

Date: 11-7-09

Present: Mike Reynolds Terri Brandt Dean Berry Jenni Irving Patricia Clouse
LuAnn Williams Amy Ingram, Dorinda Springer

Business Meeting/Board Meeting Time Keeper: Terri

Topic	Discussion	Action
	Reminder that we need to start the meeting on time	
GR Report/Jennie Irving	We thinking that this will be a bill watch year (2010).Short session, it will start in January and will end in March. Grandfathering period is still open. 3500 therapist who got their certification. We receive no funding from the grant from National. We will apply again next year for a grant. February 8-11-2010 will be the Massage Awareness Week at the Capitol. We can give a discount for education to the members who help with the awareness week. Contact ABMP for their members to work with us. Need Board Members to be assigned to help for the day. There is a board position open for the Massage State Board.	Plan on applying for the grant to National for assistance with funds for legislation. February 8-11-2010, Massage Awareness Week. Need Volunteers. Look for schools to assist. Offer discount education prices for members who assist with massage awareness week. Board Members need to be assigned a day to register State Massage Board has an open position
Volunteers/Jenni Irving	Making phone calls to members who would be willing to help. Job description would be helpful. For any event, we need to use National.	Looking for members to assist the chapter
Education/Dean Berry Terri Brandt	Are the one day seminars taking away from the weekend education meeting? We are not making money from them but not losing any. We may need to rethink the cost of what we are paying our presenters and what days we hold the work shop. We charge more for non-member to attend, do we need to visit this policy. Maybe we need to offer a free or	Continue the one day seminars and see if the attendance increases. Survey members to see what type of one day workshops Revisit policy for non-members McCormic Creek State Park in November 5-7- 2010 Plainfield , In April 9-11-2010 meeting

	<p>reduced cost to the members. Economic times are here and we need to adjust. Readjust the pricing for education. Plan for new approach for how to address the education meetings. Looking for education for April. Look at June for the convention date instead of July.</p>	<p>We need to offer ethics at least once a year to our members Mike Reynolds volunteered to do a one hour social media workshop for no cost for the chapter Cynthia Roberia for the June convention 2010 in SouthBend</p>
Newletter/Dorinda Springer	<p>February 14-2010 deadline for April meeting. We will need to do a separate mailing for massage awareness week. We are having a double entry for the newsletter, will work to eliminate this process. Needs to be cleaned up before it goes to Dorinda. Document check list may need to be made for a check and balance system.</p>	<p>Post Card for Massage Awareness Week Newsletter needs to be out the first week in March Dean and Mike will post on web, Mike will clean it up, and then go to Dorinda for newsletter Funds not available at this time</p>
Mike Reynolds/ Reception Service and Survey Tools	<p>Discussed the proposal for the Ruby Receptionist Service. People want a real person when they call. Customer service Survey Monkey needs to be upgraded if we want to continue using the system. Unlimited survey and responses for the cost for the professional edition would be \$200.00/year</p>	<p>Use the free version and then upgrade as needed Consensus from the board to Michael to upgrade when needed</p>
Treasurer Report/ Patricia Clouse	<p>Pattie has made up a new expense report for the board to use. We need to use original receipts. Prefers that we do not staple, just paper clip. Money Market \$3817.00 Reserves \$33,786.00 Star Bank \$2,777.13 Reimbursement will be made within 30days as well all receipts should be turned in 30 days.</p>	<p>New expense sheets, mail to Patricia Clouse Receipts and Reimbursement needs to be sent in within 30 day and returned within 30 days Money Market \$3817.00 Reserves \$33,786.00 Star Bank \$2,777.13 WebSite being visited frequently</p>
Website/Mike Reynolds	<p>Asked for questions from the</p>	<p>Set a budget to redesign the Website soon</p>

	Board that need to be addressed, statistics, visits. It appears that we are cluster around Indy area. Things that are being used are being utilized. Mike would like to set a budget to redesign the web some time soon.	Motion made: Amend the standing rules recommendation as submitted and changed
Standing Rules/LuAnn Williams	Need to make corrections to the motion made from the previous minutes for appointed alternate delegate. Discussion and motion made "The Chapter will elect Chapter Delegates with a sufficient number of Alternates. The number of Alternates will be the same number as Delegates. At least one member of the Board of Directors selected by Board consensus will always run for an elected delegate position. In the event that a board member is elected as a delegate, that board member has the option of declining his/her position to become an alternate." Add to the job description	Submit to National 2nd Terri Brandt carried "The Chapter will elect Chapter Delegates with a sufficient number of Alternates. The number of Alternates will be the same number as Delegates. At least one member of the Board of Directors selected by Board consensus will always run for an elected delegate position. In the event that a board member is elected as a delegate, that board member has the option of declining his/her position to become an alternate."
Policies and Procedures Job Descriptions./Board	Need job descriptions for Historian, Parliamentarian, Sports, Strategic Plan, Education. Need to revisit Job	Read over policies and procedures, job description and revised 11-6-09

Descriptions for Board of Directors Revisit Job Description for Board
pertaining the elections for Delegates of Directors for delegate
position. Design a policy for Board of positions and design the
Directors and GR. appropriate policy for the Board
of Directors.

Strategic Plan/Dale
Stillman

We had 5 questions for the survey
monkey and 2 of them are in sink with Strategic Plan is ready to go, we
the strategic plan. 2013 will be time to will not have to revisit until
revisit the strategic plan 2013.

New Business/Board

Amy would to see if she could find a
replacement for the Store Manager.
Suggested a member who would like Write up a message for the
free education. Dale want to know if webpage on the Store Manager.
some of the cost will be covered if he
rents a house instead of staying at the
hotel, and as long as it does not Table purchasing a computer for
exceed what we would pay for a hotel Amy
room. Patti suggested that the chapter
purchase a computer for Amy.
Discussed the cost.

meeting adjourned